



Heritage Park Town Homes, Inc.

308 Madison Street

Ithaca, NY 14850

P: 607-277-6260

F: 607-277-0773

www.Perfect-Heritage.com

Move Out Check List:

- Provide forwarding address to office for return of security deposit.
- Leave unit in **good condition** for the new tenant and the return of your security deposit.
- Arrange for Carpet Steam Cleaning (We suggest Wayne Richards @ 347-6500).
- Apartment must be completely swept clean and mopped.
- Tenant must clean all appliances (inside & out) and furnishings.
- Tenant must bring unit back to original condition if any modifications were made (painting, shelving, etc).
- Do not leave garbage in the unit, it must be bagged, tagged and left in the appropriate container for pick up.
- Call NYSEG (1800-572-1111) to turn power OFF. Do not put power in owner's name.
- Call Superior Disposal @ 277-3000 to end or switch service to your new address.
- Terminate or switch your Tenant's Homeowner's Insurance Policy after your lease end date.
- Leave keys and garage door opener in the kitchen drawer.
- Call to disconnect or switch Cable TV if applicable.
- Call to disconnect or switch Phone Service if applicable.
- Change Mailing Address.

Housing Locations: 9 & 13 Milliken Station Road Extension/111 Queen Street/302 Madison Street/107-109 S. Titus Avenue/1259-1263 Warren Road/688-694 Ridge Road/158-162 Troy Road